

## Unity of Stuart

### Board of Directors Meeting Agenda/Minute

March 19, 2019 @ 6:32 pm

Abundantly grateful

### Meeting Called to Order at 6: p.m.

**Present:** Ray Rice, Connie Cox, Nancy Bock, Linda Hart, Don Rowell, Rev. Jude, Sharon Dudley - Wilken

### Opening Prayer

#### Mission/Vision

Everyone

Our **mission** is to transform lives through love, prayer and service.

Our **vision:** Centered in Spirit, we celebrate a world of love, peace and joy.

#### Gratitude Check-In (Everyone) -

Linda - Sense of purpose in several areas of my life

Don - Grateful for Unity of Stuart and the perspective of a Third Jesus

Nancy - New Beginnings, for this board experience, love patience and acceptance at Unity of Stuart

Sharon - Willingness to be kind and loving and it being received with love and gratitude.

Connie - Joy and love on this new adventure and for an increase of love in our community

Ray- thankful to be here. Sunday lesson

Jude- grateful for doing the work that I love with people that I love

### Approval For Agenda and Consent Agenda

## **March**

**Legacy Letter class** - March 17, 24,31

**Connie Cox workshop** - Oils of the Bible March 24 ~ 12-2 p.m.

Motion - Connie Cox

Second - Nancy Bock

Approved

## **Approval of February Minutes**

Approval of February Minutes

Motion - Don Rowell

Second - Ray Rice

Approved

Signed by Rev. Jude

**Approval of meeting after Annual meeting minutes 2/24/19** (emailed separately)

Motion- Connie

Second - Don

Approved

## **Elect Officers**

**President -**

Nominate - **Linda Hart**

Motion - Connie

Second - Ray

Approved

Second - Linda

Approved

**Secretary**

Connie nominates Sharon Dudley-Wilkin

**Vice President - Don Rowell**

Motion - Connie

Motion - Connie  
Second - Don  
Approved

**Treasurer**

Jude nominated Nancy Bock  
Motion - Jude  
Second - Ray  
Approved

For Check Signers - Add Nancy Bock, Linda Hart and Sharon Dudley- Wilken  
Remove Roberta Scott, Mary Claire Anderson and Linda Green

**Treasurer's Report**

Board Treasurer

Affirmation

In a universe overflowing with the Allness of God, all of the needs of Unity of Stuart and those we serve are instantly, constantly and bountifully met. From every direction, known and unknown, expected and unexpected, our abundant good comes to us now. We are grateful! Amen!

Checking/Savings balances as of March 19, 2019

Checking Seacoast	23,985.57
Savings - Building Reserve	3517.18
Savings - Restricted Roof	10,000
Savings - Seacoast Reserve	10,150.54
Savings - Women Retreat	70.00
<b>Total Checking/Savings</b>	<b>47,723.29</b>

Other Current Asset balances:

Cash - Petty	100.00
Cash Drawer - Bookstore	100.00
Edward Jones - Endowment	5,610.27

Unrealized Gain (Loss) on Stock	1296.04
Edward Jones - Stock	12.010.60
<b>Total Other Current Asset</b>	

Board approves

20% Local Tithe -Tent City for March

Approve the February Financial Report:

Motion:Don Rowell

Second: Connie

Approved

## **President's Report -**

### **Unity of Stuart Board Agreements**

1. Be on time and have attendance at the meeting a priority. Your input is vital.
2. All information shared here is confidential.
3. Come prepared for the meeting, having reviewed the Agenda and past minutes.
4. During the meeting, let the person speaking complete his/her thoughts before commenting, always being respectful.
5. Keep discussions germane to the topic being discussed. If a tangent has energy behind it, move to table it to later in the meeting or on the next month's agenda.
6. As the meeting is progressing, if there are ways the meeting can be improved (for example, to be more productive or more efficient), be prepared to share that at the end of the meeting.
7. Bring individual interests to the entire board, asking to have the topic put on the agenda.
8. Hold the board's decisions as your own to the general membership, being open to listen to opposition. Diplomatically give the board's rationale for the decision made.
9. It's okay, and even encouraged, to have fun while serving in this important role.

Consensus to adopt these agreements

## **Minister's Report Feb. 19 - March 19**

### **Music Team -**

Monday night rehearsals

### **Staff/Volunteers**

Susan Solana and Wendy Ambrose will step up to gift store leadership

### **Events/Workshops**

Board Training here on March 2

### **Special Services -**

### **Facilities**

Piano for sale

### **Education**

#### ***CEUs requirements***

*Sexual Harassment 3/20*

*Safety in YFM 3/19*

*Diversity 4/16*

*SQ21 Coach Training \$1500 Spiritual and Emotional Intelligence Cindy Wigglesworth - online*

### **Adult Ed**

What Are You book study

### **Our Community**

Meetings/Spiritual Counseling with Congregants - 1

Reiki group meeting - 1

Leadership Meeting - this Sunday perhaps  
Hospital visits/phone calls -  
Finance Team Meeting - 0

Town Hall Meeting - 0

### **Special Projects -**

Women's Retreat April 26, 27 Met and hired Dee Satterfield as facilitator  
Consistent Giving - Launched

### **Larger Community**

### **Scheduling**

Spent a week Unity Village for Field Mentoring program

### **Other -**

I was appointed as a member of the Field Program Leadership Team for Unity Worldwide Ministries

### **Youth and Family Ministry**

YFM

Hello board members and welcome to the new board members!

It's another busy time in YFM. The YOU Rally is this weekend and Sophie is attending. The Uniteen Retreat is on 4/5-7 and I will be attending with Seida. If you aren't familiar with these events, please talk to a youth who's attended, or me, to hear what a power experience it is.

We'll hold another YFM fundraiser event on 3/31 with a menu of soup and salad (etc.). The meal will be vegetarian-friendly and we're asking for a \$5/person contribution. The Uniteens/YOU enjoy putting these events on and we always hear a lot of great feedback. If you wish to donate some salad ingredients, please let me know this Sunday, as I will be shopping for ingredients on Friday 3/29 or Saturday 3/30.

We'll have our Easter Egg Hunt on 4/21, so feel free to donate plastic eggs with wrapped candy. (please no chocolate because it melts in the sun).

We're continuing a series of fairy tales in the classroom and it's been interesting seeing truth lessons in some familiar tales. Our kids do an amazing job creating a welcoming environment for all. They offer great suggestions and input to the group. They show kindness and support to the rest of the group. They even doing a better job at cleaning up and leaving the classroom more beautiful for those who use it at other times. Even our littlest kiddos having been using the carpet sweeper.

Thanks for your prayers and support!

## Team Reports -

**Facilities Team** - Richard Chapman, Scott Dykema, Ray Rice, Don Rowell

*Ray Rice and Don Rowell will speak to Scott Dykema about changing air filters on a regular basis. Will report back to board at April meeting.*

### *Street Lights*

Changing bulbs on the poles in the parking lot. There are lights burned out on the brown poles.

Check into LED lights for the outside poles - Ray will research what they cost and research an additional pole.

**Parking Lot Sealing and Striping** - If we hire someone to do it, we'll go with True Lines

Richard Chapman suggests a team do just the striping

Don, Ray, Scott, Richard

update: 1-15-19 BOD talks about just painting the lines in the parking lot ourselves. Don will follow up with Ray.

Order paint to stripe the parking lot up to \$250

Motion Ray  
Second Connie  
Approved

Jude will order 2 cases of white paint and a case of blue paint up to the cost of \$250.

Ray and Don will report back at April meeting with timeline

Building Policy Manual needs to be created and kept for reference.

Outside Beautification Day - May 18 - 8 a.m. - noon Don leads

### **Things done**

**Finance Team - Linda, Jude, Nancy, and Roberta to schedule date**

### **Outreach**

### **Marketing**

### **Old Business**

Annual Meeting -

### **New Business**

By laws - required update from UWM

Each board member received a section and will compare new bylaws to old bylaws. Will finish comparison by June board meeting. At June board meeting we will schedule a special board bylaws meeting.

If something is deleted - strike out

If something's added - highlight



## Just Talking -

<b>Task</b>	<b>Person 1</b>	<b>Person 2</b>
Director of the Day		
March BOD	10 Linda 17 Linda 24 Sharon 31	
April BOD	7 Ray 14 Linda 21 Connie 28 Nancy	
Town Hall Meetings	<b>Set Dates</b>	
Annual Meeting	<b>Set Date</b>	

## For the Good of the Order

### Summary and Action / Accountability List

Code of Ethics for Leadership - April  
Board Roles and Relationships (hand out) table

For Board - team for creation of covenant and commitment (see notes from board training) formed connee, ray, nancy, jude

Make Calls to members - idea from training - table

### **Charlene Manuel - The Power of One Accord**

For April meeting - Up to and including Chapter 1

Rev Jude will present maximum 10 minutes

Board Installation - Set date

How Unity of Stuart Tithes

**Board Covenant Meeting** - Ray, Connie, Nancy and Rev. Jude

All board members will send ideas to Jude

### **Schedules**

Nancy is gone for April Board meeting

Connie gone in July

### **Board Ownership**

Board presence at special events/keyholder

Supporting opening and closing

Arrive at 8:30 and 10 on Sunday to pray in, check in with service teams.

### **Action Items for next meeting**

**Covenant meeting**

**Ray and Don A/C maintenance**

**Jude order paint**

**Ray investigate LED lights**

**Don Beautification Day**

**Finance meeting - Jude, Nancy, Linda, Roberta**

**Bylaws - review by June board meeting - Board**

For Agenda April Board meeting - Ray - signs

Sign Code of Ethics

Power of One Accord - read through Chapter 1 and Jude will facilitate discussion

Board installation - Sunday March 24th

Board Roster - Jude -

Next Town Hall Meeting:

Next regular board meeting:

**Adjourned at 8:50**

Motion: Connie

Second : Ray

Approved

**Closing Prayer**

**Secretary Signature (once approved):** \_\_\_\_\_